

# VALE Executive Committee

## Minutes of the May 23, 2006 Meeting

Present: J. Avrin, A. Ciliberti, J. Cohn, C. Daze, G. Fallon, M. Gaunt, J. Getaz, J. Jeney, J. Marcum, T. Pavlovsky, D. Pinto, A. Scrimgeour, R. Sweeney

Guest: C. O'Connor

1. Judy Cohn convened the meeting and the minutes from the March 28, 2006 meeting were approved as distributed.

2. Anne Ciliberti presented the April and May Budget Reports. Outstanding payables include invoices for the June 8<sup>th</sup> VALE Planning Retreat as well as one from the web designer responsible for the new VALE logos. Two vendor donations for the Users' Conference remain outstanding but payment is expected shortly.

Ciliberti reported she and Judy Avrin met with the William Paterson University auditor to review changes that were put in place after completion of the audit of VALE procedures and record keeping. Additional recommendations will be implemented as the database cycle continues.

As of July, the format of the Budget Report will be restructured so that current month activity is separated from year to date. The FY07 VALE Budget was approved at the May 19, 2006 meeting of the Council of New Jersey College and University Library Deans, University Librarians and Directors.

3. Ciliberti advised that signed copies of the revised Memorandum of Understanding have been received from approximately half the libraries and follow up emails will be sent to the remaining ones.

4. David Pinto reported on Executive Committee election results held at the Council meeting. Ballots were sent in advance and results are as follow: Birte Nebeker, Raritan Valley Community College and Joan Getaz, Camden County Community College, were elected to represent two year institutions. David Pinto, Richard Stockton College, was elected to a two year term representing the four year public sector. James Marcum, Fairleigh Dickinson University and Andrew Scrimgeour, Drew University, were elected for representation of the four year independent sector. Andrea MacRitchie, Union County College will begin a one year term as incoming Council chair. It was noted for the record that the Executive Committee expresses its appreciation to Judith Jeney and Lewis Ostar for their service and they will receive formal acknowledgement at the fall Council meeting.

5. Cohn advised that she, Anne Ciliberti and Judith Jeney have been in frequent contact with planning retreat facilitator Karen Avenick and that four papers have been received to date with at least two more expected. Writers will be asked to present a brief synopsis. The day is planned with a welcome from Karen followed by remarks from Thomas Edison State College President George Pruitt. Judy Cohn will provide an overview of VALE achievements since the last retreat

in 2002 and a panel consisting of the authors of submitted papers will follow. Following the panel presentations, participants will brainstorm and prioritize new directions for VALE over the next three years. The day will end with a review of the current mission statement to determine if it is still valid. There are currently 37 registrants with more expected.

6. Richard Sweeney and Anne Ciliberti attended a New Jersey Knowledge Initiative advocacy program. About 45 people were in attendance and three directors of incubator programs were invited to speak. Three small business users also addressed the group and spoke very highly about the benefits of NJKI. Pat Tumulty spoke eloquently about benefits to public libraries and Ciliberti spoke on behalf of academic libraries. Sweeney noted that the business speakers were very compelling and it would be valuable to figure out a way to publicize some of their comments. There was a discussion of different advocacy efforts that can be undertaken to get the Knowledge Initiative funded in the next budget. Colleen Daze will talk to Norma Blake on ways the State Library can help and Cheryl O'Connor will speak with Susan Kaplan. To date, more than 270 businesses are participating in the NJKI program.

7. Judy Avrin reported on FY07 databases. Several tentative databases didn't field enough subscribers to make a VALE offering beneficial. A report showing the number of institutions adding and dropping databases was distributed. Final Commitment forms will be going out within a few weeks.

#### 8. Committee Reports:

- Assessment Committee - Anne Ciliberti advised the announcement of an RFP to assess the value of VALE to its members has not received any response from pre-bidders. While the announcement was sent to a wide variety of groups, it may need to be sent again and it is possible that the proposed timing may need to be changed.
- Bibliographic Control and Metadata Committee – David Pinto reported that 16 people attended the March 31<sup>st</sup> meeting at TCNJ. They are working on updating the committee's website, developing a listserv and have created a research sub-committee. They conducted a survey about three years ago and Pinto suggested they replicate the survey and present the results at the next Users' Conference.
- Cooperative Collection Management Committee – the group met May 22<sup>nd</sup> and Cohn distributed a revised committee charge from Mary Mallery. After discussion it was felt that the charge should have direction from the Executive Committee. The other key issue the group discussed was the World Cat Collection Analysis program and the committee will present a paper at the planning retreat.
- Digital Media Committee – Greg Fallon reported that 11 schools have committed to the FMG streaming video project and they can select from 250 titles. There was interest from other schools but budget difficulties kept more from signing up. Congratulations to the committee for putting this together.
- Publicity Committee – Joan Getaz passed out a mockup of an NJKI bookmark. Club cards were also recommended for publicity. The date for the next Users' Conference will

be Friday, January 5, 2007. Other venues were considered but only Busch Campus Center is large enough. Getaz will contact incoming ACRL chair Nicole Cooke to see if she will co-chair the event. She noted that a recommendation was made to conduct a telecommunications inventory among VALE members in order to encourage and facilitate participation around the state.

- Resource Sharing Committee - Andrew Scrimgeour announced that the committee is meeting on May 25<sup>th</sup> at Raritan Valley Community College and Cheryl O'Connor will be addressing the group.
- Shared Information Literacy Committee – the committee will be meeting on June 19<sup>th</sup>.
- Training Committee – Cohn reported that a new chair person will be recruited and a call will go out on the Council listserv. O'Connor suggested posting an announcement on the Infolink Train the Trainer listserv.
- Website Committee – the new design and logos should be done and they are meeting on June 1<sup>st</sup>.

9. The next meeting is scheduled for July 25, 2006.

Prepared by: J. Avrin