

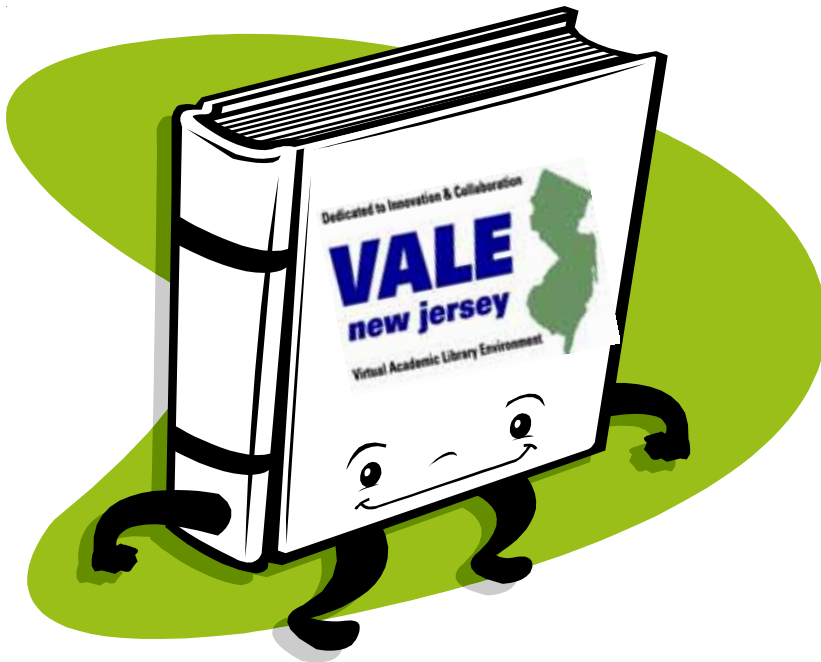
# VALE

## Faculty & Staff Reciprocal Borrowing Program

### What Is It?

The VALE Reciprocal Borrowing Program enables you to easily borrow materials from participating New Jersey college and university libraries by going directly to their campuses.

Faculty and staff members who are in good standing at their home libraries qualify for this onsite borrowing option. In order to use this service, you must first complete a VALE Reciprocal Borrowing Application, which is available at your home library.



## Policies

### General Guidelines

The libraries that participate in this program agree to permit borrowing of circulating materials by faculty and staff members from participating institutions. To learn if a library you're interested in visiting is included in the program, see the list of institutions included on this pamphlet or visit the VALE website

<http://www.valenj.org/newvale/recbor> for the most current list of participating institutions.

The steps in the process are:

1. Visit your home library to complete a VALE Reciprocal Borrowing Application. (Remember to bring your institutional ID or Library card.)
2. A staff member at your home institution will sign your completed form, indicating that you are a current member in good standing.
3. Take the signed form to the library you plan to visit, along with your photo ID from your home institution. If you are requesting privileges from multiple libraries, you will need to complete a separate application for each library.
4. You will be issued guest borrowing privileges and/or a card, which will be valid for one academic year with an expiration date of June 30.
5. You are responsible for returning materials to the library from which they were borrowed.

You must abide by the lending library's circulation policies and procedures. This includes the length of the loan period and any special restrictions, such as copyright. You will be responsible for any fines and fees charged for overdue or lost materials which you have borrowed.

## Participating Libraries

Atlantic Cape Community College  
Bergen County Community College  
Bloomfield College\*  
Brookdale Community College\*♦  
Burlington County College  
Caldwell College\*♦  
Camden County College  
Centenary College\*♦  
College of Saint Elizabeth\*  
County College of Morris\*  
Cumberland County College  
DeVry University  
Drew University\*  
Essex County College  
Fairleigh Dickinson University - Madison (Library)\*  
Fairleigh Dickonson University - Teaneck (Library)\*  
Felician College  
Georgian Court University\*♦  
Gloucester County College♦  
Hudson Community College  
Kean University\*♦  
Mercer County Community College\*♦  
Middlesex County College\*♦  
Monmouth University\*♦  
Montclair State University\*♦  
New Jersey City University\*♦  
New Jersey Institute of Technology (NJIT)\*♦  
New Jersey State Library\*  
Ocean County College  
Passaic County College\*♦  
Ramapo College\*♦  
Raritan Valley Community College\*♦  
Richard Stockton College of New Jersey\*♦  
Rider University\*♦  
Rowan University\*♦  
Rutgers University - Camden\*♦  
Rutgers University - Newark\*♦  
Rutgers University - NB\*♦  
Saint Peter's College  
Salem Community College  
Seton Hall University\*♦  
Somerset Christian College♦  
Stevens Institute of Technology\*♦  
Sussex County Community College  
The College of New Jersey\*♦  
Union County College  
UMDNJ - Camden\*  
UMDNJ - Stratford\*  
UMDNJ - New Brunswick\*  
UMDNJ - Piscataway\*  
UMDNJ - Newark\*  
Warren County Community College  
William Paterson University\*♦

# VALE Reciprocal Borrowing Program for Faculty & Staff

**Dedicated to Innovation & Collaboration**

**VALE**  
**new jersey**



**Virtual Academic Library Environment**

\*In addition to participating in the reciprocal borrowing program for faculty & staff, these libraries extend privileges to graduate students.

♦In addition to participating in the reciprocal borrowing program for faculty & staff, these libraries extend privileges to undergraduate students.