

# VALE Executive Committee Meeting

June 15, 2017

The College of New Jersey

**Final**

Present: J. Avrin, L. Beninghove, E. Chapel, S. Chudnick, M. Chute, J. Cohn, H. Craven, A. Hoang, S. Muir, M. Nizolek, T. Pavlovsky, D. Rosinski-Kauz, K. Schalk-Greene, J. Toth, K. Wagner

Absent: G. Fallon

## **1. Call to Order / Welcome / Minutes of the April 7, 2017 Meeting (Toth)**

- Joe Toth convened the meeting.
- Welcome to Steve Chudnick and thank you to Donna Rosinski-Kauz for her service.
- Minutes from the April 7, 2017 minutes were approved as amended.
- Minutes from the March 9, 2017 meeting will be approved via email.

## **2. Treasurer's Report (Pavlovsky)**

- The FY18 budget was approved at the morning Members' Council meeting.
  - No further questions.
  - Pavlovsky noted that Reserve account information will be included next year.
- Toth recommended that next year elections should immediately follow the budget discussion.

## **3. VALE / NJEDge Partnership (Toth / Chapel)**

- Toth reported that the Partnership Review Committee needs to meet before June 30<sup>th</sup>. Chapel will schedule a meeting.

## **4. Purchasing and Licensing (Cohn)**

- Avrin reported on Consortia Manager. Feedback has been positive and vendor support is good. They continue to modify functionality and will launch a new release at the end of summer.

## **5. Outreach (Muir / Wagner)**

- Website
  - Muir, Wagner, Avrin and Chapel have had a number of successful meetings.
  - A list of topic maps were developed and will form the structural divisions of the new site.
  - The same company that NJEDge is using for their new site, Ally Marketing, produced a proposal outlining scope of work and price point. They are an approved New Jersey services provider so additional price quotes are not necessary.
  - August is the target date for launch of the new site.
  - A unique link with Users' Conference resources will be prominent.
  - Chapel confirmed that conference organizers will have login access for Cvent. A new Cvent administrator is starting at NJEDge in July.

- The proposal will be distributed electronically to the Executive Committee for review. A conference call to discuss and vote on the proposal was scheduled for Wednesday, June 21<sup>st</sup>. Chapel will send an email with conference call login info.

#### **6. Planning & Assessment (Beninghove / Rosinski-Kauz)**

- The strategic planning discussion from last year has been useful but more guidance is needed.
- Heather Craven suggested that a best practices analysis of other consortia would be a good starting point. Beninghove will put out a call for taskforce members. Rosinski-Kauz will serve on the taskforce.

#### **7. LibraryLinkNJ (Schalk-Greene) / New Jersey State Library (Chute / Nizolek)**

- Reports were presented at Members' Council.
- Schalk-Greene, Chute and Nizolek built on their morning reports about the DPLA summit hosted by LLNJ on June 14, 2017.
  - DPLA is really only about metada aggregation. Several entities around the state already have content in DPLA but it comes via other routes rather than because New Jersey has a service hub.
  - DPLA wants every state to have a service hub.
  - NJDH is high quality but many institutions with content couldn't contribute because of the high standards.
  - NJDH will not serve as the NJ DPLA hub but its content will be included.

#### **8. Database Accessibility**

- Cohn reported that the issue of database ADA accessibility compliance has been raised. VALE has never probed the question and the committee agreed a vendor review should be undertaken. Discussion:
  - It was suggested that we review current vendor licenses but since many of them are dated the issue wasn't addressed.
  - Vendors need to be contacted about database accessibility. Important to ask the right questions. Legal issues?
  - Could be helpful to reach out to the Office of Disabilities.
  - Next step: Avrin will provide Cohn and Fallon with a list of all current vendors.

#### **9. Personnel (Toth)**

- Judy Avrin advised the committee in May that she would be retiring in October. There was lengthy discussion about the needs of VALE and whether changing the position would best serve the organization.
  - Muir advocated for an executive director. The group felt it was premature to make that decision.
  - Avrin replacement:
    - Avrin will prepare a timeline of her workflow for Cohn's review. It will be submitted to the Executive Committee in advance of the July 13<sup>th</sup> meeting. Beninghove and Rosinski-Kauz will lead the discussion.
    - Need to determine which duties could transition to NJEDge.

The next meeting is scheduled for Thursday, July 13, 2017 at Rutgers.

Minutes prepared by J. Avrin